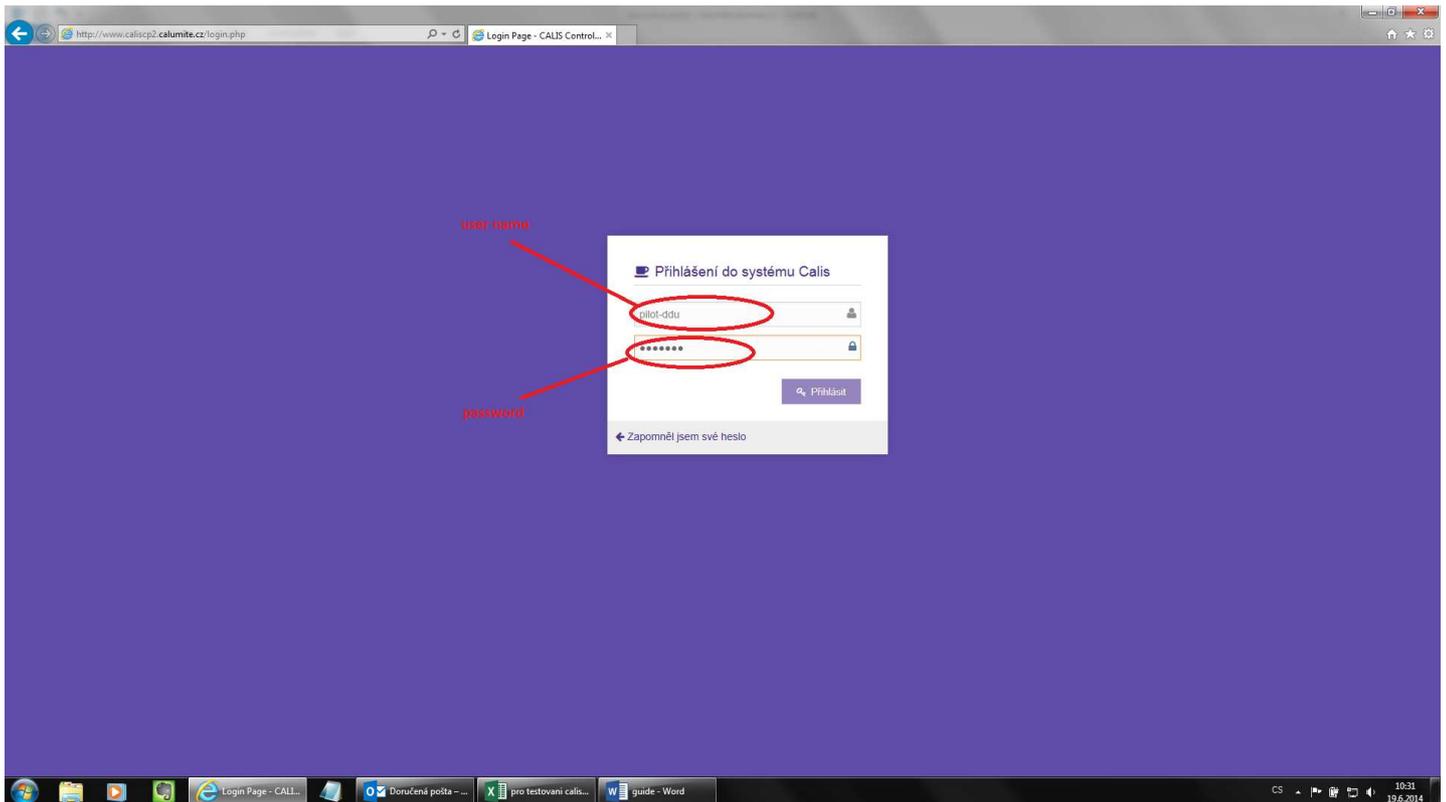
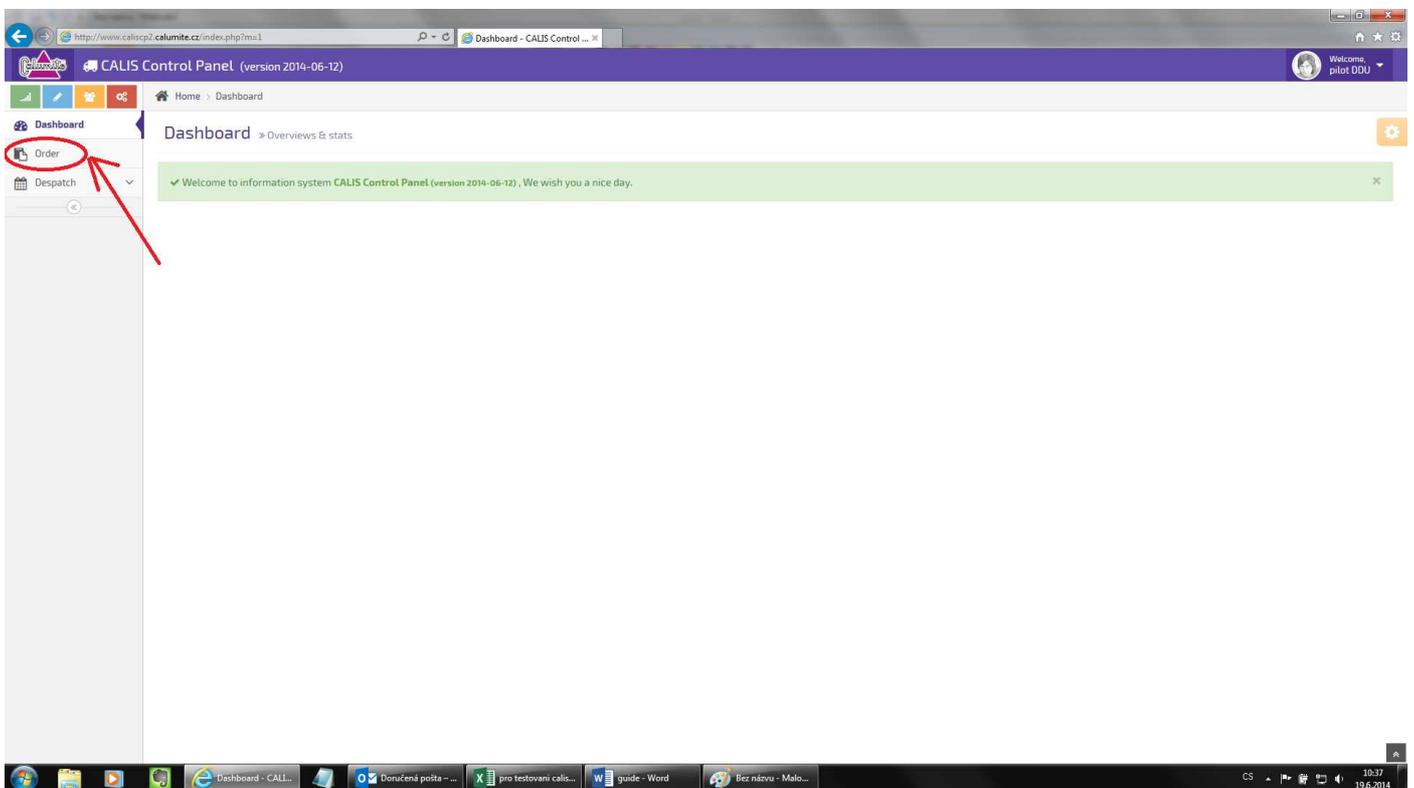


# USER GUIDE CALIS CP – VARIATION CUSTOMER

## 1. STEP Login to CalisCP



## 2. STEP Creating new order



Order - CALIS Control Panel (version 2014-06-12)

Home > Order

Orders > Order Summary

Search

Search Parameters

[select customers] Search text SEARCH RESET

**+ NEW ORDER**

Customer	Code	Amount	Planned	Created by	Edit by	Status
klient, Glass company [G-G-01] - (Polska, Poland)	1ctvtek-czwartek1	987654000 tons	28758 tons	19.06.2014 08:16	19.06.2014 08:27	Active
klient, Glass company [G-G-01] - (Polska, Poland)	18-5-streda-2	159867 tons	8816.678998947144 tons	18.06.2014 09:19	18.06.2014 09:20	Active
klient, Glass company [G-G-01] - (Polska, Poland)	18-5-streda-1	15598 tons	24433.374000549316 tons	18.06.2014 07:50	18.06.2014 07:50	Active
klient, Glass company [G-G-01] - (Polska, Poland)	RL006	33 tons	--	17.06.2014 12:23	17.06.2014 12:23	Active
klient, Glass company [G-G-01] - (Polska, Poland)	utery2	1559 tons	1610 tons	17.06.2014 09:45	17.06.2014 09:45	Created
klient, Glass company [G-G-01] - (Polska, Poland)	utery1	1558 tons	--	17.06.2014 09:44	17.06.2014 09:44	Created
klient, Glass company [G-G-01] - (Polska, Poland)	pond-2	32 tons	--	16.06.2014 13:35	16.06.2014 13:35	Created
klient, Glass company [G-G-01] - (Polska, Poland)	pondeli-first	987650 tons	250.44499969482422 tons	16.06.2014 09:22	16.06.2014 13:16	Active
klient, Glass company [G-G-01] - (Polska, Poland)	LKI-patek	26000 tons	858 tons	13.06.2014 09:48	13.06.2014 09:49	Active

Order - edit > Ordering

Customer: klient, Glass company [G-G-01] - (Polska, Poland)

Order code: 1.

Validity from: 2.

Validity to: 3.

Material: - 4.

Amount: 5. approximate plan from your contract tons

Specification: - 6.

Note: If you want some notice for your needs or what you want to let us know

**CONFIRM**

History of changes

Date	Changed	Action	Item	The original value
Nenalezeny žádné záznamy				

### 3. STEP Despatch planning

Plan your despatch in calendar. After planning despatch, you receive e-mail with plan of your despatch in text form. Object of email: „Scheduled despatch“

Order code: fds (validity: from to )

- Customer:
- Amount:
- Specification: Calumite™

✓ Terminate the despatch planning

1. in this range from: dd.mm.yyyy to: dd.mm.yyyy plan your despatch in calendar below

2.

3. after planning of all your despatch

Addition to **despatch planning** point 2.

Amount have to be divisible by 20-32

New despatch

Orders: [dropdown]

Status of despatch: Created

Customer: [dropdown]

Amount: 1. have to be divisible by 20-32 tons

Date of despatch: [input]

Note: 2. If you want some notice for your needs or what you want to let us know.

Smazat Confirm Eloze

automatically generated

3.

After confirmation from Calumite, you receive confirmation email with object „Despatch confirmed“.